

**Shanghai Vision Expo & Meeting Solutions Co., Ltd.**  
Unit 1308, Block B, Everbright Convention and Exhibition Center  
66 Caobao Road, Shanghai, 200233, P.R. China  
Tel: +86 21 5481 6051\*807  
Attn: Ms. Ealcie Gao

This form must be returned before  
**24 October 2025**  
Email:  
[invitation@shanghai-vision.com](mailto:invitation@shanghai-vision.com)

**Visa Application to China**

All foreigners must obtain an entry visa before proceeding to China. Exhibitors are strongly recommended to process the application **one month before departure** from the country of origin.

**Exhibitors with Business Visa Invitation**

1. All the applicants for visas are required to have an invitation letter from the Chinese authority. The Official Travel Agent will coordinate and forward the information of the application to the Chinese authorities for issuing the invitation letter and presented to your company by fax or email.
2. **Applying for the Invitation Letter requires the following documents (including but not limited to), such as: a copy of the personal information page of the passport, exhibitor registration information, daily itinerary in China, payment slips, etc. You are recommended to prepare relevant documents in advance to avoid any impact on the progress of your visa applications.**
3. Upon receipt of this visa invitation, the applicant is required to present his/her passport, a recent photograph, a completed visa application form (available from local Chinese Embassy) and forward to the local Chinese Embassy or Consulate for completion of the formalities.
4. The cost of issuing of an Invitation Letter for visa application is **USD45 per pax** which takes 5 working days **(From now to 24 October 2025)**. Express application **(25 October to 31 October, 2025): USD55 per pax** which takes 3 working days.

**Please note:**

1. Passports must be valid for at least **six months** beyond the intended date of entry into China.
2. Please make enough copies for each applicant and return the typewritten form to us before the deadline.
3. Please note the responsibility for obtaining a visa is neither from the Organisers nor the official travel agent.
4. Visa invitation letters will only be processed with full pre-payment of the application fee. Refund is not allowed.

**Required Information on Invitation Letter (Business Visa)**

Company Name:			
Address:			
Telephone:	( )	Fax:	( )
Surname:		First Name:	
Sex:		Nationality:	Place & Date of Birth:
Passport No:		Occupation:	
Date of Arrival:		Date of Departure:	
Country / City of Embassy where you would like to apply visa:			
Email:			